# How-To Guide: Accessing TalentLMS

- Use this link to access the MD BoS HMIS TalentLMS website: https://mdboscoc.talentlms.com/

- Your account will be created by the MD BoS HMIS Team

  - **Username**: Your *firstname.lastname* (1st letter of each may be capitalized)

  - **Password**: If you do not know / remember your password

    - Select **Forgot Password** at the bottom of the login screen
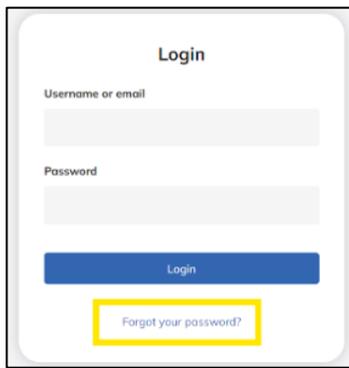


    - Enter the email address associated with your HMIS User account, and select **Send Me Instructions**

    - Check your email inbox for an email with the subject **Forgot your Password?** from *mdboscoc*

    - Open the email
      - Select **Reset your Password**

    - Create a new password
      - Select **Reset password**

*How to Access TalentLMS*
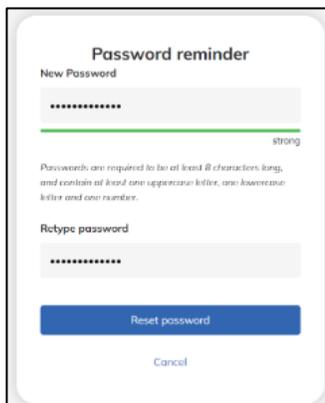
- Menu Options:
  - **Home**: Courses that have been assigned to you will appear here & you can view an overview of all assigned courses
    - Courses will generally include videos, presentation materials, supplemental handouts, a quiz and a completion certificate
    - The TalentLMS system will ***send an automated email*** when you are assigned a new course
    - In general, courses are designed to be completed in a particular order; details will be listed in the Course Completion Rules section
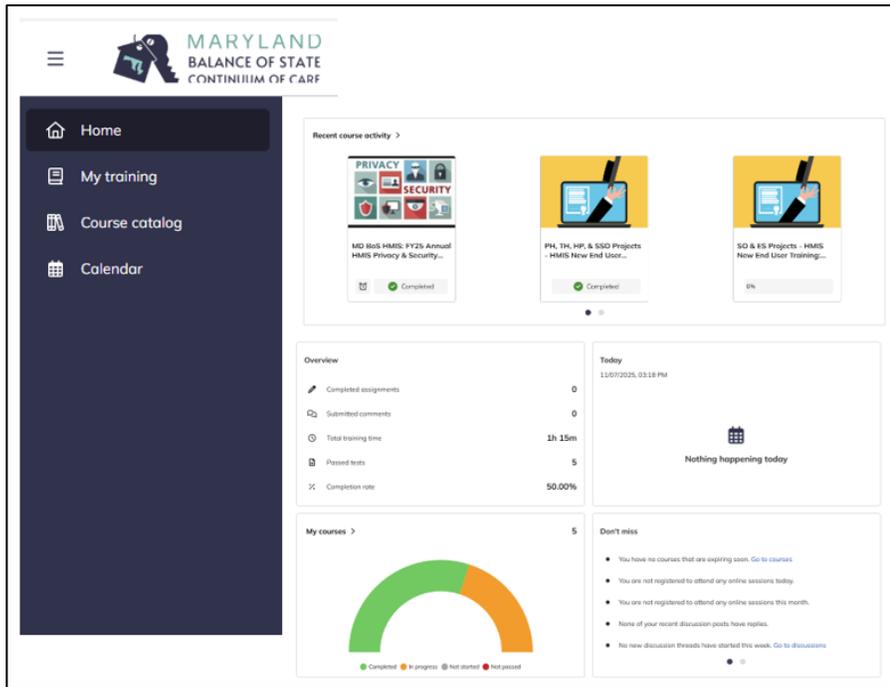


  - **My Training**: Courses that have been assigned to you can also be found here
  - **Course Catalog**: Browse addt'l courses here
- Learn more about TalentLMS here: https://youtu.be/1uRykzaH64s
- For assistance, contact the MD BoS HMIS Team via the Help Desk

*How to Access TalentLMS*