

MD BoS HMIS Client Data Sharing Opt-Out Form

OVERVIEW

As outlined in the MD BoS HMIS Privacy Notice/Policy, this Partner Agency participates in the MD BoS HMIS and shares information with other MD BoS HMIS Partner Agencies, and the Maryland Statewide Homeless Services Data Warehouse (MSHDW), to help coordinate the most effective services for you & your household. You have the right to decide who to share – *OR* – not share your HMIS project enrollment information with.

Your sharing options are explained below & on the next page you will select the option(s) that represent your sharing preferences.

Options 1 & 2 indicate your preference for sharing amongst Partner Agency projects in the MD BoS HMIS.

- **Option 1:** Select to indicate that you **CONSENT** to share information **only** with this communities MD BoS HMIS Coordinated Entry (CE) project. **This allows you and your household members to be placed on the communities 'By Name List' - which is the only way to be referred to a housing program (Rapid Re-Housing, Permanent Supportive Housing, etc.) when an opening is available**
 - By selecting Option 1 your information will:
 - ONLY be shared with the communities MD BoS HMIS CE project
 - NOT be shared with any other MD BoS HMIS Partner Agencies
 - **Option 2:** Select to indicate that you **DENY CONSENT** to share information with other MD BoS HMIS Partner Agencies, including the communities MD BoS HMIS CE project. **Please be aware that by denying consent to share this information, this MD BoS HMIS Partner Agency **will not** be able to coordinate additional services you may be eligible for at other MD BoS HMIS Partner Agencies – including the communities MD BoS HMIS CE project**
 - By selecting Option 2, your information will only be available to this MD BoS HMIS Partner Agency
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Options 3 indicate your preference for sharing with the Maryland Statewide Homeless Services Data Warehouse (MSHDW)

- **Option 3:** Select to indicate that you **DENY CONSENT** to share information with the Maryland Statewide Homeless Services Data Warehouse (MSHDW)
 - By selecting Option 3, your information will:
 - NOT be shared with the MSHDW, unless consent is provided in the future
Additional details on approved use / data protection is included in the MSHDW Privacy Notice
 - Will be shared with MD BoS HMIS Partner Agencies, including the communities MD BoS HMIS CE project

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Sharing Selection & Signature Page

Initial below next to the sharing option(s) that represents your preferences.

- _____ **Option 1:** I hereby ***CONSENT*** to share HMIS project enrollment information ***only*** with this communities MD BoS HMIS Coordinated Entry (CE) project for persons listed below.
- _____ **Option 2:** I hereby ***DENY consent*** to share HMIS project enrollment information entered by this MD BoS HMIS Partner Agency with other MD BoS HMIS Partner Agencies, including the communities MD BoS HMIS CE project, for persons listed below.
- _____ **Option 3:** I hereby ***DENY consent*** to share HMIS information with the MSHDW for persons listed below.

Relationship	Name	DOB	SSN
Self			

*I understand that opting-out **does not** affect information in HMIS **prior** to this date and **will not** result in the removal of historical information in HMIS.*

SIGNATURE AND ACKNOWLEDGEMENT – *Your signature indicates that you understand this form and have received answers to your questions*

Client Signature: _____ Date: _____

Client Printed Name: _____

Partner Agency Staff Signature: _____ Date: _____

Partner Agency Printed Name: _____

[illegible]

HMIS Project Name & ID # (as appears in HMIS): _____

Project Enrollment Date: