



HMIS Privacy Notice

MD BoS HMIS Privacy Notice

The Maryland Balance of State CoC Homeless Management Information System (MD BoS HMIS)

The U.S. Department of Housing and Urban Development (HUD), other federal, state, and county partners require that each jurisdiction that receives homeless funding have a Homeless Management Information System (HMIS) in place. Therefore, this Partner Agency is required to participate in the MD BoS HMIS, a computerized system that stores basic information about persons receiving services from this Partner Agency. The goal of the MD BoS HMIS is to assist us in determining your needs, prioritize you for services and resources, and to provide data for evaluating the services being provided. Additionally, information entered into the MD BoS HMIS will also be shared with the Maryland Statewide Homelessness Data Warehouse (MSHDW) on the WellSky Community Services Platform administered by the University of Maryland School of Social Work. Additional details on approved use and data protection is included in the MSHDW Privacy Notice.

We only collect information that is needed to provide you services, or is considered relevant to helping us understand the scope and dimensions of homelessness in order to design effective service delivery. Personally Identifiable Information (PII) may be disclosed as required by funders or by law, or for specific administrative or research purposes outlined in our MD BoS HMIS privacy policy.

The use of all Personally Identifiable Information (PII) is guided by strict standards of confidentiality as outlined in the MD BoS HMIS Privacy Policy.

By requesting and accepting services from this Partner Agency, you are giving consent for us to share your personal information with other MD BoS HMIS Partner Agencies.

You have the right to:

- Opt-out of data sharing in the MD BoS HMIS or MSHDW
- Inspect and have a copy of your PII that is maintained in your HMIS client record, with the exception of case notes.
- Ask the Partner Agency entering data into HMIS to correct inaccurate or incomplete information within the HMIS record
- Ask about and request a copy of the HMIS Privacy Policy
- File a grievance regarding HMIS privacy policies and practices with the Partner Agency serving the client. If the client believes that their shelter or services may be threatened due to a complaint, the complaint may be sent directly to the HMIS Lead Team via the [MD BoS CoC Support Portal](https://mdboscoc.zendesk.com) found at mdboscoc.zendesk.com & clicking on 'Submit a request'